SEAVINGTON ST MARY / MICHAEL PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD AT THE SEAVINGTON MILLENNIUM HALL
ON TUESDAY 8th MAY 2019AT 6.30PM

ATTENDANCE AND APOLOGIES

Present:	Mrs J Ash
	Mr A Doble
	Mr N England
	Mr C Reyland
	Mrs P Parsons
Apologies:	Mrs E Edwards
	Mr N Loxton

1. **Acceptance of Parish Councillor following May elections –** Forms of acceptance signed by all present and handed to Councillor Parsons for retention. Councillors Loxton and Edwards to sign forms at June meeting.

2. **Election of Chairman – For the May meeting only [due to Nick Loxton being absent]**

Councillor N England	Proposed by Pauline Parsons
	Seconded by Chris Reyland
	Agreed unanimously

3. **Acceptance of Post**
   Councillor England accepted post of Chairman as an Interim measure until June meeting when Councillor Loxton will be present

4. **Election of Vice Chair**

Councillor Andrew Doble	Proposed by Pauline Parsons
	Seconded by Nigel England
	Agreed unanimously

5. **Allocated Responsibilities**

(i)	**Planning Sub Committee**	All Councillors
(ii)	**Responsible Financial Officer**	Councillor P Parsons
(iii)	**Internal Auditor**	Mr Tony Beresford
(iv)	**Parish Paths Liaison Officer**	Mr A Gillard
(v)	**SSDC Ranger co-ordinator**	Councillor C Reyland
(vi)	**Highways/Road Safety Liaison**	Councillor P Parsons
(vii)	**Tree Wardens**	Mr A Graham and Mr P Gordon-Smith
(viii)	**SPFA**	All
(ix)	**Community Shop/Cafe**	Councillor N England
(x)	**Seavington News Liaison**	Mr D Froome
(xi)	**Neighbourhood Watch liaison**	Councillor J Ash to follow up with Police

Date for next year's Annual Parish Meeting agreed as Tuesday 17th March 2020
Date for next year's Annual Parish Council Meeting agreed as Tuesday 19th May 2020
[Subject to change at a later date]

Signed …….. Chairman …….. Date